

Australasian Juvenile Justice Administrators

Financial Statements Including Audit Report

For the year ended 30 June 2014

Table of contents

Secretariat's Report	1
Statement by Representative members	3
Statement of Comprehensive Income	4
Statement of Financial Position	5
Statement of cash flows	6
Notes to the accounts	7
Independent audit report	10

Australasian Juvenile Justice Administrators

Secretariat's Report

Your Secretariat submits the financial report of the Australasian Juvenile Justice Administrators (AJJA) for the year ended 30 June 2014.

Representative members

The names of the Representative members throughout the year and at the date of this report are:

- Dr Mark Collis , AJJA Chair , Australian Capital Territory
- Valda Ruis, New South Wales
- Chris Polaschek, New Zealand
- Nicole Downing, Queensland
- Sean Harvey, Queensland
- Sue Barr, South Australia
- Jennifer McGrath, Western Australia
- Brian Lawrence, Western Australia
- Salli Cohen, Northern Territory
- Heather Thompson, Victoria
- Dr Susan Diamond, Tasmania
- Mark Mason, Tasmania

Terms of Reference

Purpose: AJJA works collaboratively to lead and influence the development of youth justice systems to provide for better outcomes for young people and the community.

This will be achieved by:

- promoting youth justice strategy;
- making policy recommendations based on evidence based best practice to the Standing Council on Community and Disability Services Advisory Council via the Children, Youth and Community Services Policy Research Working Group;
- developing a national approach and benchmarks for youth justice administration through national standards and guidelines for states and territories to model;
- sharing relevant information among youth justice jurisdictions;
- being recognised as a peak body on youth justice issues.

In order to meet its objectives AJJA undertakes to:

- make use of data and research available to progress the strategic agenda on youth justice issues;
- support and contribute to building the evidence base for effective youth justice interventions;
- maintain and enhance information and research partnerships with Australian Institute of Criminology (AIC), the Australian Institute of Health and Welfare (AIHW) and Universities;
- contribute to the development of performance indicators through the Steering Committee for the Report on Government Services;

- establish links with relevant forums and key partners to ensure consideration of youth justice issues;
- continue the development of the Juvenile Justice National Minimum Data Set (JJ NMDS); and
- continue to develop and promote national standards for youth justice.

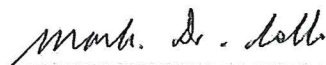
Significant changes

No significant change in the nature of these terms of reference occurred during the year.

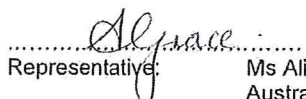
Operating result

The operating deficit for 2014 amounted to nil.

Signed in accordance with a resolution of the Representative Members of the Australasian Juvenile Justice Administrators.



Representative: Dr Mark Collis, Chair
Australasian Juvenile Justice Administrators



Representative: Ms Alison Grace, Secretariat
Australasian Juvenile Justice Administrators

Dated this 19 day of September 2014.

Australasian Juvenile Justice Administrators

Statement by the Representative members

In the opinion of the Representative members the financial report as set out on pages 6 to 12.

1. Present fairly the financial position of the Australasian Juvenile Justice Administrators as at 30 June 2014 and its performance for the year ended on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.
2. At the date of this statement, there are reasonable grounds to believe that the Australian Juvenile Justice Administrators will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Representative members and is signed for and on behalf of the Representative members by:

Mark D. Collis

Representative: Dr Mark Collis, Chair
Australasian Juvenile Justice Administrators

Alison Grace

Representative: Ms Alison Grace, Secretariat
Australasian Juvenile Justice Administrators

Dated this *19th* day of September 2014.

**Australasian Juvenile Justice Administrators
Statement of Comprehensive Income
For the year ended 30 June 2014**

	2014
	\$
Income	
Secretariat Contributions	86,805
Research Contributions	70,718
Other Revenue - Seed conference	28,263
Total Income	185,786
Expenses	
Secretariat Salaries	107,676
Travel & Transport	2,723
Administration Costs	-
Meeting Expenses	437
Research Expenses	70,718
Public Relations & Media	4,232
Total Expenses	185,786
Operating Result	-

Australasian Juvenile Justice Administrators
Statement of Financial Position
As at 30 June 2014

	2014
	\$
Current Assets	
Cash at Bank	136,881
Total Current Assets	<u>136,881</u>
Current Liabilities	
Creditors	-
Revenue Received in Advance	136,881
Total Current Liabilities	<u>136,881</u>
Net Assets	<u>-</u>
Equity Aksum. Funds	<u>-</u>

Australasian Juvenile Justice Administrators
Statement of Cash Flows
For the year ended 30 June 2014

Contributions revenue	191,939
Contributions Revenue from Seed Conference	28,263
Total Receipts for Operating Activities	220,202
Payments to Suppliers and others	78,110
Payments to Secretariat	107,676
Total Payments for Operating Activities	185,786
Cash flow movement	34,416
Cash at beginning of the reporting period	102,465
Cash at the end of the reporting period	136,881

Australasian Juvenile Justice Administrators

Notes to and forming part of the accounts

1. Statement of significant accounting policies

This financial report is a special purpose financial report that has been prepared in accordance with Australian Accounting Standards, Australian Accounting Interpretations and other authoritative pronouncements of the Australian Accounting Standards Board.

The financial report covers the Australian Juvenile Justice Administrators as an individual entity. The Australian Juvenile Justice Administrators is an entity created by the agreed protocols between its representative members.

The following is a summary of the material accounting policies adopted by the Australian Juvenile Justice Administrators in the preparation of the financial report. The reporting policies have been consistently applied, unless otherwise stated.

Reporting Basis and Conventions

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, financial assets and financial liabilities for which the fair value basis of accounting has been applied.

Accounting Policies

(a) Cash

For the purposes of the statement of cash flows, cash includes cash on hand, at banks and on deposit.

(b) Comparative figures

2013 comparative figures are not shown in the financial statements

(c) Taxation

The Australian Juvenile Justice Administrators considers that it is exempt from income tax.

(d) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the assets or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

(e) Financial instruments - recognition

When held, financial instruments are initially measured at cost on trade date, which includes transaction costs, when the related contractual rights or obligations exist. Subsequent to initial recognition these instruments are measured as set out below:

Loans and receivables – these are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are stated at amortised cost using the effective interest rate method.

Held-to-maturity investments – these investments have fixed maturities, and when held it is the AJJA's intention to hold these investments to maturity. Any "held-to-maturity" investments held by the AJJA are stated at amortised cost using the effective interest rate method.

Australasian Juvenile Justice Administrators

Notes to and forming part of the accounts

1. Statement of significant accounting policies *continued*

Available-for-sale financial assets – available-for-sale financial assets are reflected at fair value. Unrealised gains and losses arising from changes in fair value are taken directly to equity.

Financial liabilities – non-derivative financial liabilities are recognised at amortised cost, comprising original debt less principal payments and amortisation.

2. Critical accounting estimates

The Representative members evaluate estimates and judgements incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and other available data, obtained both externally and within the Australian Juvenile Justice Administrators.

Key Estimates – Impairment

The Australian Juvenile Justice Administrators assesses impairment at each reporting date by evaluating conditions specific to the group that may lead to impairment of assets. Where an impairment trigger exists, the recoverable amount of the asset is determined. Value in use calculations performed in assessing recoverable amounts incorporate a number of key estimates.

Key Judgements – Not applicable for 2014

3. Contingent assets and contingent liabilities

There are no contingent assets or contingent liabilities of the Australian Juvenile Justice Administrators at 30 June 2014.

4. Events after the reporting date

There have been no events after the reporting date which has had a material impact on the Australian Juvenile Justice Administrators.

5. Related Party Transactions

All transactions between the members of the Committee and the Australian Juvenile Justice Administrators are on normal commercial terms.

Australasian Juvenile Justice Administrators

Notes to and forming part of the accounts

6. Financial Instruments

(a) Financial risk management

The Australian Juvenile Justice Administrators principal financial instruments comprise cash balances maintained by the Secretariat. These financial instruments arise through the ordinary operations of the AJJA. The AJJA does not have any derivative financial instruments as at 30 June 2014. It is, and has been through the 2014 financial year, the AJJA's policy that no trading in financial instruments shall be undertaken.

The main risks arising from the P&F's financial instruments are interest rate risk, liquidity risk and credit risk. The policies adopted by the P&F for the management of these risks are summarised below.

Interest Rate Risk

The AJJA is not subject to interest rate risk as cash balances are maintained by the Secretariat.

Liquidity risk

The AJJA has no external funding or facilities in place. The AJJA manages liquidity risk by monitoring interim financial reports and ensuring that adequate cash balances are maintained for its operational requirements.

Credit Risk

The AJJA does not provide credit.

The AJJA manages this element of credit risk by maintaining deposits with institutions as specified by the Secretariat.

(b) Net Fair Values

The net fair value of financial assets and liabilities approximates the values shown in the balance sheet and the supporting notes to the accounts.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
AUSTRALIAN JUVENILE JUSTICE ADMINISTRATORS**

We have audited the accompanying financial report, being a special purpose financial report of Australian Juvenile Justice Administrators, which comprises the statement of financial position as at 30 June 2014, the statement of comprehensive income for the year then ended, statement of cash flows, notes comprising a summary of significant accounting policies and other explanatory information and the statement by Representative members.

Representative Members Responsibility for the Financial Report

The Representative members are responsible for the preparation of the financial report, and have determined that the basis of preparation described in Note 1 is appropriate to meet the requirements the needs of the members. The Representative member's responsibility also includes such internal control as the Representative members determine is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditors Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the representative member, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of the association as at 30 June 2014 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the requirements of the Associations.



Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial statements which describe the basis of accounting. The financial report has been prepared to assist the association to meet the requirements of the Associations and the needs of the members. As a result, the financial report may not be suitable for another purpose.

Emphasis of Matter

Comparative figure were not provided for the financial statements. No reconciliation of the cashflow movement was provided for the Note 1 of the financial statements.

Crowe Horwath Canberra

CROWE HORWATH CANBERRA

Clare Wagner

**Clare Wagner
Audit Partner**

Registered Company Auditor 335972

Date: 22 September 2014