

**Australasian Juvenile Justice
Administrators**

Financial Statements

30 June 2013

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Australasian Juvenile Justice Administrators

Secretariat's Report

Your Secretariat submits the financial report of the Australasian Juvenile Justice Administrators (AJJA) for the year ended 30 June 2013.

Representative members

The names of the Representative members throughout the year and at the date of this report are:

- Dr Mark Collis, AJJA Chair, Australian Capital Territory;
- Steve Armitage, Queensland;
- Brian Lawrence, Western Australia;
- Sue Barr, South Australia;
- Russell Caldwell, Northern Territory;
- Dr Susan Diamond, Tasmania;
- Heather Thompson, Victoria; and
- Chris Polaschek, New Zealand.

Terms of Reference

Purpose: AJJA works collaboratively to lead and influence the development of youth justice systems to provide for better outcomes for young people and the community.

This will be achieved by:

- promoting youth justice strategy;
- making policy recommendations based on evidence based best practice to the Standing Council on Community and Disability Services Advisory Council via the Children, Youth and Community Services Policy Research Working Group;
- developing a national approach and benchmarks for youth justice administration through national standards and guidelines for states and territories to model;
- sharing relevant information among youth justice jurisdictions;
- being recognised as a peak body on youth justice issues.

In order to meet its objectives AJJA undertakes to:

- make use of data and research available to progress the strategic agenda on youth justice issues;
- support and contribute to building the evidence base for effective youth justice interventions;
- maintain and enhance information and research partnerships with Australian Institute of Criminology (AIC), the Australian Institute of Health and Welfare (AIHW) and Universities;

- maintain and enhance information and research partnerships with Australian Institute of Criminology (AIC), the Australian Institute of Health and Welfare (AIHW) and Universities;
- contribute to the development of performance indicators through the Steering Committee for the Report on Government Services;
- establish links with relevant forums and key partners to ensure consideration of youth justice issues;
- continue the development of the Juvenile Justice National Minimum Data Set (JJ NMDS); and
- continue to develop and promote national standards for youth justice.

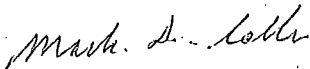
Significant changes

No significant change in the nature of this terms of reference occurred during the year.

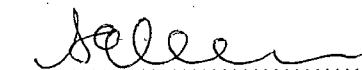
Operating result

The operating deficit for 2013 amounted to \$10,968.

Signed in accordance with a resolution of the Representative Members of the Australasian Juvenile Justice Administrators.



.....
Representative: Dr Mark Collis, Chair,
Australasian Juvenile Justice Administrators



.....
Representative: Ms Sally Ellemor, Secretariat
Australasian Juvenile Justice Administrators

Dated this 16th day of September 2013

**INDEPENDENT AUDIT REPORT
TO THE MEMBERS OF AUSTRALASIAN JUVENILE JUSTICE ADMINISTRATORS**

Report on the Financial Report

We have audited the accompanying financial report, being a special purpose financial report, of the Australasian Juvenile Justice Administrators which comprises the balance sheet as at 30 June 2013, the statement of comprehensive income for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the statement by the Representative members.

Secretariat's Responsibility for the Financial Report

The Secretariat of the Australasian Juvenile Justice Administrators is responsible for the preparation and fair presentation of the financial report. The Secretariat has determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are consistent with the financial reporting requirements of the Australian Accounting Standards, Australian Accounting Interpretations and other authoritative pronouncements of the Australian Accounting Standards Board and are appropriate to meet the needs of the representative members. The Secretariat's responsibility also includes such internal control as it determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Australasian Juvenile Justice Administrators' preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Australasian Juvenile Justice Administrators' internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Secretariat, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

Auditor's Opinion

In our opinion the financial report of Australasian Juvenile Justice Administrators is in accordance with the Australian Accounting Standards and its pronouncements, including:

- (i) giving a true and fair view of the company's financial position as at 30 June 2013 and of its performance for the year ended on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.
- (ii) At the date of this statement, there are reasonable grounds to believe that the Australasian Juvenile Justice Administrators will be able to pay its debts as and when they fall due.

Basis of Accounting

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of satisfying the financial reporting requirements of the representative members of Australasian Juvenile Justice Administrators. As a result, the financial report may not be suitable for another purpose.

Crowe Horwath Canberra
ABN 62 864 928 439



Anthony Wilson
Principal
Canberra, 16th of September 2013

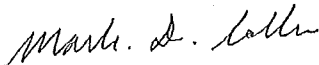
Australasian Juvenile Justice Administrators

Statement by the Representative members

In the opinion of the Representative members the financial report as set out on pages 6 to 12.

1. Present fairly the financial position of the Australasian Juvenile Justice Administrators as at 30 June 2013 and its performance for the year ended on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.
2. At the date of this statement, there are reasonable grounds to believe that the Australasian Juvenile Justice Administrators will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Representative members and is signed for and on behalf of the Representative members by:



Representative: Dr Mark Collis, Chair,
Australasian Juvenile Justice Administrators



Representative: Ms Sally Ellemor, Secretariat,
Australasian Juvenile Justice Administrators

Dated this 16th day of September 2013

Australasian Juvenile Justice Administrators

**Statement of comprehensive income
For the year ended 30 June 2013**

	2013
	\$
Income	
Secretariat contributions	108,026
Research contributions	<u>91,030</u>
Total income	199,056
Expenses	
Secretariat salaries	112,441
Research expenses	79,849
Administration costs	16,338
Travel	564
Meeting expenses	<u>832</u>
Total expenses	210,024
Net (deficit)/surplus	<u><u>(10,968)</u></u>

The accompanying notes form part of these accounts

Australasian Juvenile Justice Administrators

Balance sheet As at 30 June 2013

	2013 \$	2012 \$
Current assets		
Cash at bank	102,465	88,515
Amounts recoverable	-	24,720
Total current assets	102,465	113,235
Total assets	<u>102,465</u>	<u>113,235</u>
Current liabilities		
Creditors	198	-
Total current liabilities	198	-
Total liabilities	<u>198</u>	<u>-</u>
Net assets	<u>102,267</u>	<u>113,235</u>
Equity		
Accumulated funds	<u>102,267</u>	<u>113,235</u>

The accompanying notes form part of these accounts

Australasian Juvenile Justice Administrators

**Statement of recognised income and expenditure
For the year ended 30 June 2013**

	Retained earnings	Total
Balance as at 30 June 2012	113,235	113,235
Result attributable to members	(10,968)	(10,968)
Balance as at 30 June 2013	<u>102,267</u>	<u>102,267</u>

**Statement of cash flows
For the year ended 30 June 2013**

	Note	2013 \$
Cash flows from operating activities		
Contributions		223,776
Payments to suppliers and others		81,245
Payments to Secretariat		<u>128,581</u>
<i>Cash provided by operating activities</i>	3	13,950
 <i>Net cash movement for the year</i>		13,950
Cash at beginning of the year		88,515
Cash at end of the year		<u><u>102,465</u></u>

The accompanying notes form part of these accounts

Australasian Juvenile Justice Administrators

Notes to and forming part of the accounts

1. Statement of significant accounting policies

This financial report is a special purpose financial report that has been prepared in accordance with Australian Accounting Standards, Australian Accounting Interpretations and other authoritative pronouncements of the Australian Accounting Standards Board.

The financial report covers the Australasian Juvenile Justice Administrators as an individual entity. The Australasian Juvenile Justice Administrators is an entity created by the agreed protocols between its representative members.

The following is a summary of the material accounting policies adopted by the Australasian Juvenile Justice Administrators in the preparation of the financial report. The reporting policies have been consistently applied, unless otherwise stated.

Reporting Basis and Conventions

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, financial assets and financial liabilities for which the fair value basis of accounting has been applied.

Accounting Policies

(a) Cash

For the purposes of the statement of cash flows, cash includes cash on hand, at banks and on deposit.

(b) Comparative figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(c) Taxation

The Australasian Juvenile Justice Administrators considers that it is exempt from income tax.

Australasian Juvenile Justice Administrators

Notes to and forming part of the accounts

1. Statement of significant accounting policies *continued*

(d) *Goods and Services Tax (GST)*

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the assets or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

(e) *Financial instruments - recognition*

When held, financial instruments are initially measured at cost on trade date, which includes transaction costs, when the related contractual rights or obligations exist. Subsequent to initial recognition these instruments are measured as set out below:

Loans and receivables – these are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are stated at amortised cost using the effective interest rate method.

Held-to-maturity investments – these investments have fixed maturities, and when held it is the AJJA's intention to hold these investments to maturity. Any "held-to-maturity" investments held by the AJJA are stated at amortised cost using the effective interest rate method.

Available-for-sale financial assets – available-for-sale financial assets are reflected at fair value. Unrealised gains and losses arising from changes in fair value are taken directly to equity.

Financial liabilities – non-derivative financial liabilities are recognised at amortised cost, comprising original debt less principal payments and amortisation.

2. Critical accounting estimates

The Representative members evaluate estimates and judgements incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and other available data, obtained both externally and within the Australasian Juvenile Justice Administrators.

Australasian Juvenile Justice Administrators

Notes to and forming part of the accounts

2. Critical accounting estimates *continued*

Key Estimates – Impairment

The Australasian Juvenile Justice Administrators assesses impairment at each reporting date by evaluating conditions specific to the group that may lead to impairment of assets. Where an impairment trigger exists, the recoverable amount of the asset is determined. Value in use calculations performed in assessing recoverable amounts incorporate a number of key estimates.

Key Judgements – Not applicable for 2013

3. Reconciliation of operating surplus to cash provided by operating activities

	2013
	\$
Operating surplus/(deficit)	(10,968)
Movement in amounts recoverable	24,720
Movement in creditors	198
	<hr/>
Cash provided by operating activities	<u>13,950</u>

4. Contingent assets and contingent liabilities

There are no contingent assets or contingent liabilities of the Australasian Juvenile Justice Administrators at 30 June 2013.

5. Events after the reporting date

There have been no events after the reporting date which have had a material impact on the Australasian Juvenile Justice Administrators.

6. Related Party Transactions

All transactions between the members of the Committee and the Australasian Juvenile Justice Administrators are on normal commercial terms.

Australasian Juvenile Justice Administrators

Notes to and forming part of the accounts

7. Financial Instruments

(a) Financial risk management

The Australasian Juvenile Justice Administrators principal financial instruments comprise cash balances maintained by the Secretariat. These financial instruments arise through the ordinary operations of the AJJA. The AJJA does not have any derivative financial instruments as at 30 June 2013. It is, and has been through the 2013 financial year, the AJJA's policy that no trading in financial instruments shall be undertaken.

The main risks arising from the AJJA financial instruments are interest rate risk, liquidity risk and credit risk. The policies adopted by the AJJA for the management of these risks are summarised below.

Interest Rate Risk

The AJJA is not subject to interest rate risk as cash balances are maintained by the Secretariat.

Liquidity risk

The AJJA has no external funding or facilities in place. The AJJA manages liquidity risk by monitoring interim financial reports and ensuring that adequate cash balances are maintained for its operational requirements.

Credit Risk

The AJJA does not provide credit.

The AJJA manages this element of credit risk by maintaining deposits with institutions as specified by the Secretariat.

(b) Net Fair Values

The net fair values of financial assets and liabilities approximates the values shown in the balance sheet and the supporting notes to the accounts.